HEI ID: HEI-Exempted-U-0748/HEI-U-0748
Name of HEI: Vivekananda Global University, Jaipur
Type of HEI: Category -2

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

ONLINE MODE

<2023-2024>

Contents

Part – I: General Information

1.1 Date of notification of the Centre (attach a copy of the notification): 28.09.2022 (Annexure 1.1)

1.2 Details of Director, CIQA

- Name: Dr. Devendra Kumar Doda
- Qualification: Ph.D. in Electrical Engineering
- Appointment Letter and Joining Report: Upload (PDF) as an Annexure 1.2

1.3 Details of CIQA Committee: -Annexure 1.3

a. Composition as per Regulations

Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
Pro-Vice Chancellor of the University	Chairperson	Prof. (Dr.) Santosh Kumar	Political Science	04-05-2024
Three Senior teachers of HEI	Member 1	Prof. Baldev Singh , Ph.D	Computer Science	28-06-2023
	Member 2	Dr. Monu Bhargava, Ph.D	Management Studies	28-06-2023
	Member 3	Dr. Ashok Kapil, Ph. D	English	28-06-2023
Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Mr. Aseem Purohit, Ph.D*	Management Studies	28-06-2023
	Member 5	Dr. Surendra Kumar Yadav, Ph.D	Computer Science Applications	19-10-2022
	Member 6	Dr. Kumud Kant Awasthi, Ph.D	Sciences	28-06-2023
Two External Experts of ODL and/or Online Education	Member 7	Prof. Mahendra Kumar Ghadoliya, Ph.D	Economics , Former Director- VMOU,KOTA	28-06-2023
	Member 8	Prof. K. K.Gautam, Ph.D	Humanities, Former Regional Director- IGNOU	28-06-2023
Officials from departments of HEI • Administration • Finance	Member 9 Administration	Mr. Ratan Bhargva, MBA	Deputy Registrar	19-10-2022
	Member 10 Finance	Mr. Anand Sharma, M.Com	Accounts Officer	19-10-2022
Director, CIQA	Member Secretary	Dr. Devendra Kumar Doda, Ph.D	Electrical Engg.	28-06-2023
Additional Members from HEI · CDOE office	Member 11	Dr. Arvind Kumar Singh, PhD	Director -CDOE	12-01-2024
· COE Office	Member 12	Col. H.S.Solanki	COE	12-01-2024

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b. **Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)**
   If No, reason thereof,

Response: Not applicable, 2 Years will be completed on October 2024

1.4 Number of meetings held and its approval:

a. No. of meetings held every year: 3

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	23-09-2023	2	Upload	Annexure 1.4
Meeting 2	09-01-2024	2	Upload	Annexure 1.4
Meeting 3	10-07-2024	2	Upload	Annexure 1.4

1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Trans-gender)		
							Not Applicable			

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session:

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No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/ Regulatory authority(if required)	Number of students admitted (Male/Female/Trans-gender)			
					Not Applicable						

Note: Mention details separately for   <Month, Year>academic session,   as applicable, as above.

1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans- gender)			
							M	F	TG	Total
				Not applicable						

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

(a)

From <July, 2023>academic session: ONLINE LEARNING TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	BBA	3	148	12th or equivalent examination in any stream from a recognized Board / Council / University	38000 per Year	F.No.39-2/2023(DEB-I) and 17 August 2023	55	23	0	78
2.	BCA	3	138		38000 per year		256	40	0	296

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

(b)

From <January, 2024>academic session: ONLINE LEARNING TO BE EXTRACTED FROM WEBPORTAL

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Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	BA	3	120	12th or equivalent examination in any stream from a recognized Board / Council / University	20000 per Year	F.No.2-1/2024 (DEB-II) and 01 February 2024	65	22	0	87
2.	BBA	3	148		38000 per year		23	8	0	31
3.	BCA	3	138		38000 per yr		81	14	0	95

<u>Annexure 1.8</u>

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.9   Number of programmes started at Postgraduate Degree Programmes as per Commission Order:

(a)

From <July, *2023*>academic session: ONLINE LEARNING :TO BE EXTRACTED FROM

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA	2	103	Passed Bachelor's degree of minimum 3 years duration or an equivalent qualification as recognized by the Association of Indian Universities	65000 per year		126	63	0	189
2	MCA	2	90	Passed any graduation degree (B.E. / B.Tech./B.Sc / B.Com. / B.A./ B. Voc./ BCA etc.,) preferably with Mathematics at 10+2 level or at Graduation level or an equivalent qualification as recognized by the Association of Indian Universities (AIU) or other competent bodies (for learners having no Mathematics background will have to mandatorily complete bridge courses offered by the University related to computer and mathematics subjects as per the norms University).	65000 per year	F.No.39-2/2023(DEB-I) and 17 August 2023	33	11	0	44

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| 3 | M. Sc (Maths) | 2 | 88 | Graduates (3 year) with BA/BSc degree with Mathematics as one of the three main subjects or Passed 10+2+3-year bachelor's degree in / Mathematics/ Statistics / Computer Science / Engineering / Technology or any other discipline with a minimum of two years of learning Mathematics from a recognized university/institution or an equivalent qualification recognized by the Association of Indian Universities (AIU) | 32000 per year | | 09 | 03 | 0 | 12 |

(b)

<January, *2024*>academic session: **ONLINE LEARNING TO BE EXTRACTED FROM**

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	M. Sc (Maths)	2	88	Graduates (3 year) with BA/BSc degree with Mathematics as one of the three main subjects or Passed 10+2+3-year bachelor's degree in / Mathematics/ Statistics / Computer Science / Engineering / Technology or any other discipline with a minimum of two years of learning Mathematics from a recognized university/institution or an equivalent qualification recognized by the Association of Indian Universities (AIU)	32000 per year	F.No.2-1/2024 (DEB-II) and 01 February 2024	18	7	0	25
2.	MA	2	80	A Bachelor's Degree from a recognised University.	32000 per year		5	4	0	09
3.	MBA	2	103	Passed Bachelor's degree of minimum 3 years duration or an equivalent qualification as recognized by the Association of Indian Universities	65000 per year		88	40	0	128

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| 4. | MCA | 2 | 90 | Passed any graduation degree (B.E. / B.Tech./B.Sc / B.Com. / B.A./ B. Voc./ BCA etc.,) preferably with Mathematics at 10+2 level or at Graduation level or an equivalent qualification as recognized by the Association of Indian Universities (AIU) or other competent bodies (for learners having no Mathematics background will have to mandatorily complete bridge courses offered by the University related to computer and mathematics subjects as per the norms University). | 65000 per year | F.No.2-1/2024 (DEB-II) and 01 February 2024 | 31 | 16 | 0 | 47 |

Annexure 1.9

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Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA: -

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	**Cross-Functional Teams for Quality Assurance** The Center for Internal Quality Assurance (CIQA) at Vivekananda Global University is committed to upholding service quality within the CDOE department and enhancing the overall learner experience. To achieve this, the following cross-functional teams operate proactively: **24/7 Learner Support:** Dedicated support team available via email and social media. **Admissions and Counseling Committee:** Streamlines the admission process and documentation. **Grievance Redressal Committee:** Addresses learner concerns and complaints promptly. **Content Review Cell:** Ensures the quality of learning materials. **Exam Conduct Cell:** Manages exam administration and result declaration. **Academic Integrity Team:** Protects the integrity of academic processes.	Information available on the university website. **Link For Prospectus for Online Programmes** OL Website Prospectus.cdr (onlinevgu.com) **Please refer Annexure 9.1**
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	The department has established policies and guidelines to enhance the admission process, documentation, teaching-learning methodologies, content development, learner-teacher interaction, and learner support systems. To ensure continuous improvement in the teaching-learning	**Annexure 2.1.2**

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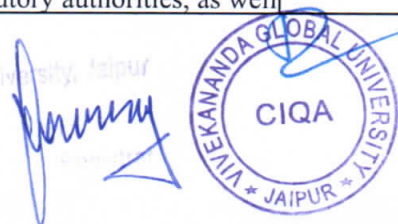|			
		process, we are implementing the following parameters: **Curriculum Alignment**: All online programs are structured to mirror the standards of our conventional programs. **Adherence to Academic Calendar:** All programs and academic activities are managed according to the approved academic calendar for the session. **Process Standardization:** A comprehensive process manual has been created and is strictly followed to streamline academic and administrative operations within the CDOE department at VGU. **Content Development and Delivery:** Learning materials are developed in compliance with UGC-DEB Regulations 2020, and academic content is disseminated through the LMS, organized according to the four-quadrant Swayam framework.	
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	**Key Areas for Quality Assurance in Higher Education** To maintain high-quality education, higher educational institutions should prioritize the following areas: **Learner-Centric Curriculum:** Develop and implement outcome-based curricula that cater to the diverse needs of students. **Technology-Enhanced Learning:** Utilize technology to create engaging learning experiences and effectively monitor student outcomes. **Comprehensive Student Support:** Provide a robust support system that guides students through their entire	

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		academic journey, from enrollment to graduation.	
4.	Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	**Ensuring Quality Parity Between Online and Conventional Programs** To maintain equivalent quality standards between online and conventional programs, our institution has implemented the following measures: **Curriculum Alignment:** Online program curricula are meticulously designed to mirror the structure and content of their corresponding conventional counterparts, ensuring consistency in learning outcomes. **Rigorous Examination Processes:** Examinations for online programs undergo stringent development and oversight to match the standards of traditional assessments. **Quality Assurance in Question Papers**: A dedicated committee rigorously sets and reviews question papers to uphold quality and fairness across both program modalities. **Robust Evaluation System**: Answer scripts are evaluated by qualified faculty within the university premises, leveraging AI tools for support. **Comprehensive Evaluation Review:** Senior faculty members conduct thorough scrutiny of all evaluations to maintain academic integrity and consistency. **Meticulous Record Keeping:** The Controller of Examination (COE) office maintains detailed records of all examination processes for effective monitoring and accountability.	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers,	**Mechanisms for Stakeholder Interaction and Feedback** To ensure effective interaction with and feedback from all stakeholders, the following mechanisms have been	**Annexure 2.1.5**

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	staff, parents, society, employers, and Government for Quality improvement.	implemented: **Learner Feedback on Teaching Quality:** Feedback forms are distributed to learners after each live session. Program coordinators analyze these responses and implement necessary corrective actions to enhance teaching effectiveness. **Regular Counselling and Contact Sessions:** Counselling and contact sessions are conducted at regular intervals to address learner concerns and provide support. **Online Interaction Platforms:** Learners can engage with course coordinators through discussion forums on the Learning Management System (LMS). Faculty members also participate in these forums to facilitate interaction. **Direct Communication:** Seamless telephonic and electronic communication channels are available for learners to interact with faculty regarding academic inquiries. **Mid-Semester Feedback and Open Houses:** Mid-semester feedback opportunities and open houses with management are scheduled as per the academic calendar to address both academic and non-academic issues raised by learners. Additionally, a Parent Connect program is available	
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	CDOE department and Tech team is suggested to upgrade its LMS through integration of more learning tools. The Assurance of Learning concept needs to be formulated and implement on stage wise.	
7.	Implementation of its recommendations through periodic reviews	**CIQA** ensures that all compliances are met and action taken reports are maintained for continuous improvement in the processes.	

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8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Yes, Regular Activities and events are conducted by the department which includes- 1) Staff & Faculty orientation and training (FIP- Faculty Induction Program) to create content as per four Quadrant Approach using well established instructional design techniques.	Annexure 2.1.8
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	a) The University has established state of the art Digital Studios to develop the A/V lectures for Learner. b) A feedback mechanism is also established to obtain qualitative feedback from Subject Matter experts and industry professionals to develop an effective, relevant, structured and engaging Self Learning Material. c) In our LMS content delivery based on 4Q Approach and Continuous self-Assessment quizzes based upon bloom's taxonomy are provided for learning assessment. d) Learner oriented teaching learning pedagogy and 24 X 7 learner support and grievance handling services maintained by the department.	
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	• Programs and curricula are designed for outcome-based education. • Syllabi adhere to NEP 2020 guidelines. • Feedback is collected from learners, parents, and teachers through interviews, surveys, and telecommunications. • Data is analyzed for admissions, examinations, and learner progression. • Actionable steps are taken based on data analysis findings. • Annual reports present the outcomes of data analysis and implemented actions.	

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11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme.	We adhere to the guidelines outlined in the UGC-DEB-2020 regulations when developing Program Project Reports (PPRs). The following steps are followed: I. The Center for Distance and Open Education (CDOE) collaborates with the faculty of the respective department to prepare the PPR in traditional format. The PPR is then presented to the department's Board of Studies (BOS) for review, incorporating feedback from external experts. II. Upon BOS approval, the PPR is forwarded to the Board of Faculties for consideration. Subsequently, it is submitted to the Center for Internal Quality Assurance (CIQA) for verification and any necessary discussions. III. CIQA presents the PPR for existing or newly proposed programs to the Academic Council for final deliberations and approval prior to program launch or renewal.	Annexure 2.1.11
12.	Mechanism to ensure the proper implementation of Programme Project Reports	The Programme Project Report is approved by the appropriate statutory authorities of the University to ensure that each Programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the Programme.	
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The University's Quality Assurance (QA) bodies, including the Internal Quality Assurance Cell (IQAC) and the Center for Internal Quality Assurance (CIQA), are responsible for documenting quality assurance activities. These records are subsequently submitted to the University's statutory authorities, as well	

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		as to external regulatory bodies and commissions as per their specific requirements.	
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Regular curriculum reviews and redesigns are conducted based on input from industry, alumni, and academia to ensure alignment with contemporary industry demands and enhancement of graduate employability. The University incorporates guidelines and parameters stipulated by regulatory authorities such as the UGC, AICTE.	
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire System.	To create a learner-centered environment and improve the overall system, we conduct audits at the start and end of each semester. This helps us identify and address system issues promptly. While research is a key part of our university's teaching and learning approach, we have also taken specific steps to integrate research into our programs. This includes adding a Research Methodology course to most programs and offering courses on research tools and techniques in several programs. Additionally, many of our current programs require students to complete research-based assignments, projects, practical training, or internships.	
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	Key Responsibilities of the CIQA Department, VGU-CDOE **Data Management:**Maintains comprehensive records on learners including enrollment numbers, fee details, attendance, examination results, and placement outcomes. Collects and maintains detailed faculty profiles encompassing qualifications, salaries, areas of specialization, awards, and honors. Tracks staff contributions to research and development through metrics such as research paper publications, grants acquired, faculty development programs (FDPs) attended or conducted, and workshops or seminars participated in. **Performance Indicators:**Compiles data	

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		on department-wide events, programs, revenue, expenses, and placement initiatives. Aggregates information on national and international rankings and accreditations achieved by the University or department members. **Information Dissemination:**Distributes collected data and information within the department and to relevant stakeholders. The CIQA department at VGU-CDOE collaborates closely with the University's conventional mode department to ensure comprehensive data collection and management.	
17.	Measures adopted to ensure internalization and institutionalization of quality. Enhancement practices through periodic accreditation and audit	• The University's programs are aligned with standards set by renowned national and international higher education institutions. Curriculum development involves benchmarking against globally recognized rankings such as QS, Times, NIRF, and institutions accredited at the NAAC A+ level or higher. A dedicated learner support unit addresses the needs of international students, while the Department of Student Welfare ensures the observance of global and country-specific festivals and events. • Academic and co-curricular activity calendars are meticulously implemented and regularly audited by university officials.	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	• The University ensures that the processes and policies are framed in line with the guidelines from University Grant Commission from time to time. • University take active participation in all the events, workshops and seminars organized by regulatory authorized and ensure to	**Annexure 2.1.18**

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		implement their guidelines in our programs. (For Example- We have participated in a recently organized session about ABC-ID) by UGC.	
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The institution collaborates with other higher educational institutions to study their teaching-learning and administrative practices. These insights are used to identify and implement best and innovative practices within the institution's own system. When creating or updating curriculums, developing new courses, degree, diploma, or certification programs, benchmarking exercises are conducted with reputable national and international academic institutions. These institutions are selected based on their rankings in QS, Times, NIRF, and NAAC, providing a valuable comparison.	
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	CIQA Annual Report for the session 2022-23 is available on the university website.	
21.	(a) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	Yes, available on the university website.	Please refer weblink https://cdoevgu.com/assets/upload/Annual-CIQA-Report-2022-23.pdf
	(b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution Annually to the Commission.	Yes, available on the university website	Please refer weblink https://cdoevgu.com/assets/upload/Annual-CIQA-Report-2022-23.pdf

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22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	The CIQA department functions under the direction of the President and regular reviews are conducted to check the effectiveness of quality assurance systems and processes through reports and analysis. All the CIQA committee members take part in CIQA meetings organized by the CIQA department and they oversee the reports and quality assurance process of the department.	Refer Annexure 1.4
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Online learning decided by the statutory bodies of the HEI for its different academic programmes	University had a dedicated and highly experienced team of Instructional designing and while developing our learning content, ADDIE pedagogy of content development used by the ID team. While developing A/V content use of animation, info-graphics are implemented in videos for learner engagement.	
24.	Promoted automation of learner support services of the Higher Educational Institution	University is consistently working on making all the processes fully automated. The admission and documentation process is automated and our Learner Management system is also user friendly and give an essence of virtual availability of learning resources from anywhere and anytime.	
25.	Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes	The university encourages and promotes experts from diverse fields to share their knowledge with students through industry expert sessions organized by departments. External subject experts and organizations are also part of the CIQA committee and academic committees to review the institution's in-house processes related to validation.	Refer Annexure 10.2
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Yes, the university collaborates with third party auditing bodies for quality audit of Programmes.	

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27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Yes, for such a purpose, CIQA cell connect to the other nodal agencies like IQAC, research & ranking wings, Innovation and Incubator cell in University to keep the records of documents prepared by these nodal agencies and oversee their functions and help them in compliances.	
28.	Promoted collaboration and association for quality enhancement of Online mode of education and research therein	The curriculum, learning pedagogy, and research at OL align with contemporary international educational standards and industry needs. The institution collaborates and associates with internal and external communities to ensure relevance. In asynchronous discussions with learners, faculty members encourage topics related to various industries, society, and the environment. Learners have ample opportunities to conduct in-depth research and provide thoughtful responses. Additionally, the department encourages facilitators to assign research-based assignments to learners	
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The University has strong industry academia linkages and networks to provide effective exposure and employability to the learners in all areas and CDOE department closely works with T & P department of University for Placement assistance for their learners and they also work with external agencies to incorporate and introduce employability oriented short term courses.	

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2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	**A. Organization Structure and Governance:** The Centre for Distance and Online Education at VGU operates within the University's well-defined organizational structure. All required positions, as specified by the commission, are duly staffed. The University employs an in-house developed eGovernance system for academic, administrative, budgeting, and financing activities. Established committees efficiently manage various functions, including planning and monitoring mechanisms, human resources development, and management of finance pertaining to academic activities. **Management:** The leadership and management actively engage in evaluating and overseeing the activities of the University's divisions. This proactive involvement ensures that actions align with the institution's vision, mission, and goals. Consistent interactions, reviews, and feedback from stakeholders contribute to this alignment. **Strategic Planning:** A crucial aspect of the University's	Annexure 2.2.1

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		e-Governance framework is the annual formulation of strategic plans. These plans encompass both academic and administrative dimensions. Importantly, these strategic plans are meticulously tailored to align with the University's vision, mission, goals, and established quality benchmarks. **Operational Plans, Goals, and Policies:** The Planning and e-Governance division of the University plays a pivotal role in verifying the realism and feasibility of the annual goals and strategic plans developed by the University's various divisions. At the close of each year, the division conducts assessments to gauge the divisions' progress towards realizing their respective visions, missions, and goals.	
2.	Articulation of Higher Educational Institution Objectives	The University has developed clear and concise vision and mission statements that are fully aligned with its objectives of delivering programs via Online and distance Learning.	Website link: About VGU – Online VGU – Dynamic Online Degree
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	CDOE, VGU has applied comprehensive procedures for Programme Development and approval where need assessment exercises were done through use of data collection instruments and later-on programs were developed as per the requirement of all the stakeholders where all the required norms and guidelines were followed and necessary approvals has also been taken from concerned Authorities. Incorporated processes are outlined here. These encompass	Please Refer Annexure 2.1.11

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		the entirety of processes associated with Online Learning (OL) Programs, encompassing Curriculum Planning, Design, and Development of academic content, Implementation, Feedback, and Review. These meticulous processes are meticulously detailed within the Programme Project Report, which also features specifications of the Scheme, Syllabi (in accordance with the Choice Based Credit System) to provide the academic flexibility, and Learning Resources/Media that will be utilized.	
		To ensure a standard of quality, the development of Self Learning Material adheres to prescribed guidelines and all the academic content delivery is crafted out as per four Quadrant Approach guidelines of Swayam. These measures are in place to ascertain excellence before the material is considered for finalization and approval to upload on LMS.	
		In order to facilitate engagement and gather insights from stakeholders pertaining to academic and administrative activities, as well as the availability of resources and facilities, an array of mechanisms have been established. Notably, these mechanisms include the utilization of an online feedback form accessible through the website and Learning Management System (LMS) and circulation on specific Social Media Groups managed by the Learner Support team. This seamless integration of feedback channels fosters a dynamic and responsive academic environment.	
4.	Programme Monitoring and Review	To ensure the equivalence of its degree programs, CDOE at VGU adheres to the same curriculum as the University's traditional mode	

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		programs. The CIQA, BOS, and internal and external academic review committees are involved in the ongoing program monitoring and review process of the CDOE department. These committees gather relevant input and feedback from enrolled learners, faculty, industry experts, students of the traditional mode, and also map program outcomes (PO), course outcomes (CO), and actual outcomes while incorporating any necessary syllabus changes.	
5.	Infrastructure Resources	The CDOE department of University has adequate and scalable physical facilities and ICT infrastructure (includes well-equipped recording studios, A/V Labs, Work stations for conducting Virtual Sessions) E-Libraries, computer labs to ensure the quality delivery of OL programmes and provide the required support services to all stakeholders.	Annexure 2.2.5
6.	Learning Environment and Learner Support	CDOE VGU has implemented an engaging and robust system of academia which is based on user friendly and self-paced learning pedagogy where we have implemented a system through our LMS platform where a learner can access course materials, engage in discussions, and submit assignments. Collaborative tools such as virtual classrooms, discussion forums, and interactive multimedia are integrated to facilitate engaging and effective learning experiences. The environment is carefully curated to foster interaction, collaboration, and knowledge exchange among learners, instructors, and peers. A range of comprehensive learner support services is provided to	

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		ensure that learners receive the assistance they need throughout their online learning journey. These services encompass academic support from Course Coordinator, Program Coordinators and mentors, technical support from LMS Team, and solution of administrative and other aspects through dedicated learner support team which is available on call, emails, social media networks all time.	
7.	Assessment and Evaluation	The evaluation of a Learner is done keeping the view learning outcomes of the Programme in mind. For analysis of continuous assessment, provision of practice exercises and quizzes incorporated in LMS at the end of every Chapter. As per UGC-Deb guidelines, CDOE department uses 70:30 assessment model for doing performance evaluation of learners where various tools e.g. MCQs, live session participations , discussion forums and graded assignments are used for Internal Assessment and end term examinations comprises of MCQ's and Long questions to fulfill the learning outcomes expected from the course. The university has a proper assessment and moderation system for assessing the learning outcomes of Learners.	Annexure 2.2.7 Assessment and Evaluation.pdf
8.	Teaching Quality and Staff Development	Teachers are the most valuable assets of educational institutions. At VGU, CIQA is dedicated to enhance the skill sets of the faculty members through various relevant faculty development programs (FDPs), training, and development initiatives. Recently, CIQA organized an FDP focused on improving content development skills.	**Refer Annexure 2.1.8 and Annexure 2.2.8**

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2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant docume nt
1.	Academic Planning	The Academic Calendar is prepared and approved before the initiation of the session and is uploaded on the website for information and compliance. Appropriate academic planning procedures are implemented to ensure high-quality value-added' learner experience in teaching, infrastructure, and technology support to ensure that the curriculum remains up to date and the institutional goals are achieved.	Annexure 2.3.1_OL.pdf
2.	Validation	A rigorous validation process is in place to ensure that programs adhere to academic standards and offer learners optimal learning opportunities. External subject matter experts and industry professionals are actively involved in all validation activities.	

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3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Examination Centres b. External Auditor or other External Agencies report c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels d. Reporting and Analytics by the Higher Educational Institution e. Periodic Review	The University's CIQA ensures the quality of ODL programs through the following measures: • Adherence to UGC-DEB regulations for ethical and authentic examination practices. • Utilization of the secure and user-friendly VGU-Eklavya virtual AI exam portal. • Systematic maintenance of detailed examination observer/proctor reports. • Tracking and analysis of learner participation in live sessions and discussion forums. • Conducting external audits by academic agencies after the completion of each batch. • Periodic review of academic deliverables by the CIQA department. • Generation of system reports related to LMS usage, website activity, and examination results. • Collection and analysis of feedback from learners, parents, and teachers. Based on this data, the CIQA implements necessary reviews and revisions to continuously improve the quality of Online programs.	Official Website cover all the parameters https://onlinevgu.com/

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Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) -

Regular, full time, at least Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an

Associate Professor

1. Dr Arvind Kumar Singh , Full time dedicated , Director - CDOE, Ph.D (Management), Salary-67000-79100+DA, HRA and other allowance as per norms (Effective from 22.08.2023)

   Refer Annexure 3.1 for appointment letter and joining report.

3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, at least Associate Professor (To be changed)

Or

Name and details of Deputy Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Associate Professor

Not Available

3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor

Or

Name and details of Assistant Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Assistant Professor

Not Appointed

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3.4 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

CDOE-VGU follows the staffing norms / process of teaching and non teaching staff as per the regulation of UGC (ODL Programmes and Online Programs) Regulation 2020. The complete details of the programme coordinator , course coordinator , course mentor , administrative staff, technical staff are mentioned below.

i. Programme name:

a. **Programme Coordinator**

S.No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1.	Dr. MONU BHARGAVA	Ph D	25	Regular 37400-67000+ AGP	15-05-2023
2.	Ms. PRITI MARWAH	MBA	10	Regular 15600-39100+ AGP	01-08-2023
3	Dr. Ankit Dhamija	Ph D	12	Regular 37400-67000+ AGP	12-05-2023
4	Dr. Mohit Kumar Sharma	Ph D	14	Regular 37400-67000+ AGP	20-06-2023
5	Dr. LOKESH KUMAR YADAV	Ph D	11	Regular 15600-39100+ AGP	27-07-2023
6	DR. LEHAR ISARANI	Ph D	21	Regular 37400-67000+ AGP	19-06-2023
7.	Dr. GARIMA CHAUHAN	Ph D	17	Regular 37400-67000+ AGP	20-04-2023

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b. **Course Coordinator**

S. No.	Course Name	Names with Designation	Qualification	Experience	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	MBA	CS Poonam Tomar Yadav	Ph D Pursuing, MBA	10	Regular 15600-39100 +AGP	06-11-2023
2	MBA	Ms. SNEHAL KAPOOR	MBA	2	Regular 15600-39100 +AGP	01-09-2023
3	BBA	Ms. Simran Yadav	MBA	1.8	Regular 15600-39100 +AGP	27-11-2023
4	MCA	Mr. VIKASH KUMAR KHARBAS	M. Tech	10	Regular 15600-39100 +AGP	08-05-2023
5	BCA	Ms. SAVITA PRABHA	M.Tech	6	Regular 15600-39100 +AGP	17-07-2023
6	BCA	Ms. VANDANA SINGH	M.Tech	4	Regular 15600-39100 +AGP	26-07-2023
7	M.Sc.-Mathematics	Mr. HIMANSHU DADHICH	M.Sc.	5	Regular 15600-39100 +AGP	05-06-2023
8	BA	DR. PRIYA MODI	Ph D	5	Regular 15600-39100 +AGP	26-07-2023
9	MA-ENG	Dr. NIDHI SHARMA	Ph D	16	Regular 37400-67000 +AGP	24-07-2023

c. **Course mentor**

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
NA	NA	NA	NA	NA	NA

Please refer Annexure 3.4 a&b

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3.5 Details of Administrative staff

a. **Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	1
Assistants	3	3
Computer Operator	2	3
Multi Tasking Staff	2	2

(Attach duly attested photocopy of appointment letter with salary details) attached as **Annexure 3.5a&b**

b. **Number and details of Technical Support for Online Programmes as per Annexure -IV:**

i. **Technical Team for Development of e-Content as Self-Learning e- Modules:**

Post	Required	Available
Technical Manager (Production)	1	1
Technical Associate (Audio-Video recording and editing)	1	1
Technical Assistant (Audio-Video recording)	1	1
Technical Assistant (Audio-Video editing)	1	1

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ii.   **For Delivery of Online Programmes:**

Post	Required	Available
Technical Manager (LMS and Data Management)	1	1
Technical Assistant (LMS and Data Management	2	1

iii.   **For Admission and Examination for Online mode:**

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1	1
Technical Assistant (Admission, Examination and Result)	2	1 for Admission and 1 for Examination

(Attach duly attested photocopy of appointment letter with salary details)
Attached as an **Annexure 3.5a&b**

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Part – IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced.	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc.	Yes	
3.	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test center with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examinations through technology mediated proctoring.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	No	CDOE-VGU conducts the examination through remote proctoring mode on Eklavvya platform from HEI campus.

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5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
6.	Building and grounds of the examination centre must be clean and in good condition.	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities.	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions.	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
10.	Safety and security of the examination centre must be ensured	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus

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11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
12.	Provision of drinking water must be made for learners	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
13.	Adequate parking must be available near the examination centre	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
14.	Facilities for Persons with Disabilities should be available	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus

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4.2 Compliance of facilities required for the conduct of Online examination for online programmes

S.No.	Provisions in Regulations	Whether being complied Yes/No If yes, please provide details and upload relevant documents	If No, Reason thereof
1.	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
2.	Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)	Yes	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
3.	Security arrangements in the testing centre (as mentioned in provision II (B)(13)(iii) of Annexure II)	No	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
4.	Remote Proctoring (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes	**Please Refer <u>Annexure 4.2(4)</u>**

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4.3 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes	
2.	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of learners enrolled through Online mode and their certification.	Yes, an appropriate evaluation mechanism is defined for both CIA and end-term examination. Evaluation mechanism is attached. Please refer Annexure 4.3.2	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; ii) For Online mode: the learner has minimum participation of 75 percent. in all the activities of Online programme prior to end semester examination or term end examination.	Yes, a minimum participation of 75% is followed by engaging the students in live lectures, recorded lectures, quizzes and discussion forums. Please Refer Annexure 2.1.1 (Point no 1.4.1, and Point 1.5.6)	

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4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes, curricular aspects, assessment criteria and credit framework are fully mapped with conventional mode and as per guideline mentioned in DEB-UGC regulation-2020. Please refer **(Annexure 4.3.4)**	
5.	The weightage for different components of assessments for Online mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Yes Please Refer to the Exam Policy. **Annexure 4.3.5.pdf**	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes, Please Refer the Extract of Exam Policy **Annexure 4.3.6.pdf**	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	No	Shown separately in the **Tabulation Report (TR)**

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8.	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes Please Refer Extract of Exam Policy Please refer (**Annexure 4.3.2**)	
9.	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes **Annexure 4.3.9 Exam Committee.pdf**	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	Though, CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
	(b) Availability of biometric system	Yes	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners	Yes	CDOE-VGU conducting the examination through remote proctoring mode on Eklavvya platform from HEI campus
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Not Applicable	
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Yes	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes Please refer Annexure 4.3.12-a	

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	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes Please refer Annexure 4.3.12-b.pdf	
13.	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission	Yes, **Please refer** point no.7 in the attached Annexure Please refer (**Annexure 4.3.2**)	
14.	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enrol international learners shall endeavour to conduct proctored examinations for such learners	Yes	
15.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	Yes Please refer **Annexure 4.3.15**	
	(b) Each award shall also be uploaded on the National Academic Depository	Yes.	
16.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres	Yes Please refer Annexure 4.3.15	

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4.4 Result and Student Progression For UG, PG and PGD programmes

Semester beginning	Programme	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of Student passed	% of Students passed in first class
Jan-23	BBA-1	30	24	23	96	54
Jan-23	BCA-1	113	98	93	95	64
Jan-23	MBA-1	63	54	49	91	67
Jan-23	BBA-2	23	18	16	89	56
Jan-23	BCA-2	93	84	77	92	52
Jan-23	MBA-2	48	45	42	93	60
Jul-23	BBA-1	78	74	68	92	77
Jul-23	BCA-1	289	268	250	93	66
Jul-23	MBA-1	189	171	165	96	68
Jul-23	MCA-1	43	42	41	97	52
Jul-23	MSC-1	12	11	10	91	81

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Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)

5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

All the programme project reports are prepared as per the guideline prescribed by the UGC and approved by the Academic council.

Programme Project Report for BBA (OL)
Annexure 5.1 f_ PPR (BBA OL).pdf
Programme Project Report for BCA (OL)
Annexure 5.1 g_ PPR (BCA OL).pdf
Programme Project Report for MBA (OL)
Annexure 5.1 h_ PPR (MBA OL).pdf
Programme Project Report for BA (OL)
OL-PPR BA (Combination of 3 Subjects).docx
Programme Project Report for M.Sc (Maths) (OL)
OL-PPR M.Sc (Mathematics).docx
Programme Project Report for MA (English)
OL-PPR MA (English).docx
Programme Project Report for MCA (OL)
OL-PPR MCA.docx

5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

CDOE-VGU adheres to the four-quadrant approach to academic delivery prescribed by the UGC. These quadrants are designed to foster cognitive, ethical, psychomotor, and affective development. E-tutorials and live lectures are scheduled credit-wise. For a four-credit course in MBA or BBA, students receive twelve hours of live lectures and recorded lectures on the LMS. The recorded versions of live lectures are also available on the LMS for self-paced learning. Open-source materials, frequently asked questions, and various misconceptions are addressed through textual materials and case-based pedagogy. An active discussion forum platform aims to enhance student engagement on the LMS.

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The four-quadrant approach is used to evaluate students' learning. This evaluation consists of two parts: a continuous internal assessment comprising multiple-choice questions, subjective questions, and a graded discussion forum, worth 30% of the final grade; and an end-term examination worth 70% of the final grade. Students are given ample time to manage their learning and participate in the continuous internal assessments.

Refer Annexure 5.2

5.3 Compliance status in respect of e-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Centre for Distance and Online Education (CDOE-VGU) has a focused approach to providing high-quality Self-Learning Material (SLM) for online learning. The SLMs are designed with clear objectives, learning outcomes, study help, and suggestions for learners on how to use the material most effectively. These materials are self-contained, self-explanatory, and organized in units as per the curriculum structure. The SLMs are evaluated and approved by the authority. Revisions and suggestions are periodically incorporated to maintain the high-quality. The SLMs are presented in a logical order, with sections and subsections that correspond to the learning objectives and outcomes. They include plenty of examples and relevant case studies to help learners understand and apply the concepts in real-life situations. The Centre for Distance and Online Education provides learners with support through virtual classrooms, online forums, and one-on-one interactions with instructors to ensure a seamless learning experience. CDOE-VGU is committed to providing the best online learning experience to its learners.

Samples of SLMs of BBA and authority approval are attached as an Annexure 5.3.

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Part – VI: Programme Delivery through Learning Platform

6.1 Details of Learning Platform

Please provide links and details of the Learning Platform opted by HEI.

- *In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for - Learner Authentication, Learner Registration, Payment Gateway and Learning Management System*

> *Not Applicable*

- *In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations*

The University uses its own Non-SWAYAM-Learning Platform ON VGU-LMS for the purpose of offering online programs. The platform is developed on the open source software, including Moodle 4.2 and contains various customizations done specifically for the University's requirements and to meet the requirements of the UGC. Various initiatives and activities, including the following, have been carried to maintain the quality in the services provided to the learners:

- CDOE-VGU e-Connect portal for OL mode students was further strengthened with inhouse built discussion Forum. Personalised online mentorship system was implemented for OL mode students.
- OL mode students were provided with the provision to draw their Exam date-Sheet Online.
- Master Classes and Guest Lectures from industry experts were provided to the learners.

6.2 Compliance status in respect of the Programme delivery

HEI shall mention mechanisms followed to ensure the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching- Learning scheme (as per table 3, Annexure – VII)

CDOE-VGU follows the four quadrant approach of academic delivery prescribed by UGC. These quadrants have been designed in a way to facilitate cognitive, ethical, psychomotor and affective development. The e-tutorials and the live lectures are scheduled credit wise. So for a four credit course in all the online programmes he students are receiving 12 hours of live lecture and recorded lecture on the LMS. The recorded versions of the live lectures are also provided in the LMS for them to access and learn at their own pace. Open source materials, frequently asked questions, various misconceptions are also cleared through textual material and case based pedagogy. Discussion

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active and aims to enhance student's engagement on the LMS.

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: Y/N

    a.   Provide details as under: **No**

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester

    b.   Upload approval of statutory authorities of the Higher Educational Institution:

        *Upload- **Not Applicable***

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Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes Available on the university website.	
	Uploading of the following on HEI website (**Mention link**)		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	Yes, link: - https://vgu.ac.in/onlineimportant/1.pdf Annexure 7.1.2.pdf	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes, UGC-Link:-https://cdoevgu.com/ UGC Entitled Online Programs – Online VGU – Dynamic Online Degree **Refer Annexure 7.1.3**	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure.	Yes, Link for brochure https://onlinevgu.com/wp-content/uploads/OL%20Prospectus.pdf Individual Program	

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			Links for	
			Online Learning	
			BA https://onlinevgu.com/wp-content/uploads/Online%20BA%20Brochure.pdf	
			BBA https://onlinevgu.com/wp-content/uploads/Online%20BBA%20Brochure.pdf	
			BCA https://onlinevgu.com/wp-content/uploads/Online%20BCA%20Brochure.pdf	
			MA https://onlinevgu.com/wp-content/uploads/Online%20MA-English%20Brochure.pdf	
			MBA https://onlinevgu.com/wp-content/uploads/Online%20MBA%20Brochure.pdf	
			MCA https://onlinevgu.com/wp-content/uploads/Online%20MCA%20Brochure.pdf	
			M. Sc (Maths) https://onlinevgu.com/wp-content/uploads/Online%20M.Sc.%20Mathematics.pdf	

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5.		Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme- wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule.	Programme details are on the website. Individual Program Links for Online Learning BA https://onlinevgu.com/wp-content/uploads/Online%20BA%20Brochure.pdf BBA https://onlinevgu.com/wp-content/uploads/Online%20BBA%20Brochure.pdf BCA https://onlinevgu.com/wp-content/uploads/Online%20BCA%20Brochure.pdf MA https://onlinevgu.com/wp-content/uploads/Online%20MA-English%20Brochure.pdf MBA https://onlinevgu.com/wp-content/uploads/Online%20MBA%20Brochure.pdf MCA https://onlinevgu.com/wp-content/uploads/Online%20MCA%20Brochure.pdf M. Sc (Maths) https://onlinevgu.com/wp	

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		-content/uploads/Online%20M.Sc.%20Mathematics.pdf	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes, Link for admission process, Link for exam schedule, and Link for Results all available on website: Academic Schedule – Online VGU – Dynamic Online Degree Annexure 7.1.6	
7.	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes.	CDOE, VGU focus on holistic online program delivery for their all programs . This includes well-structured learning materials accessible through an intuitive online learning platform-ONVGU-LMS. The learner assessment system employs diverse methods to gauge understanding, such as quizzes, assignments, and peer assessments through discussion forums. Quality assurance is upheld through regular content updates, interactive discussions, and real-time feedback mechanisms. Faculty-student engagement is promoted via live sessions and	

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			discussion forums. Constant monitoring and feedback loops from all the stakeholders ensure program refinement. Collaboration with industry experts ensures real-world relevance. Overall, the strategy prioritises interactive learning, frequent assessments, and continuous improvement for an enriching online education experience.	
8.		The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes Link for feedback:- https://docs.google.com/forms/d/e/1FAIpQLSd XkkRI3sHZPjWWLK4 wpNyOyncsVBuoW8g 2fK-Xb6ShSIIKtw/vie wform	
9.		Information regarding all the programmes recognised by the Commission	Approval of UGC for all programmes are available on the website. Link :- UGC Entitled Online Programs – Online VGU – Dynamic Online Degree Refer Annexure 7.1.3	

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10.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Not Applicable	The first batch of CDOE-VGU started in January 2023, and all learners will become eligible upon completing the program.
11.	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	E- Learning material was created by in-house faculties of University and continuous updating done by Course-coordinators on a regular basis. https://cdoevgu.com/assets/upload/13th.pdf	
12.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	Yes, FAQs are available on website. Link:- https://cdoevgu.com/FAQs.php Programme specific Interaction with learners Bachelor of Business Administration – Online VGU – Dynamic Online Degree	
13.	List of the 'Examination Centres Along With the number of learners in each centre, for Online programmes	Not Applicable	Exams were conducted through Virtual proctoring Eklavvya platform

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		dedicated proctors were assigned to discharge the proctoring duties. Notice from Registrar office available on link :-https://onlinevgu.com/wp-content/uploads/2024/08/Proctored-examination-Duty-Sheet.pdf Annexure Notice 7.1.14	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Academic Schedule – Online VGU – Dynamic Online Degree	
16.	Reports of the third party academic audit to be undertaken every five years and internal	Not applicable	Five years will be completed on Jan-28

17.	Academic audit every year by the Centre for Internal Quality Assurance	Yes Annexure 7.1.15	

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Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid	Yes, all enrollments have been complied with after approval.
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a)　as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b)　with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c)　only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kinds of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes, all the fee details mentioned on the website. All information available on the given link. https://onlinevgu.com/ Sample Fee Links: 1. Online- BCA Online BCA Brochure.pdf (onlinevgu.com) **2.** Online- BBA onlinevgu.com/wp-content/uploads/Online BBA Brochure.pdf

Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid	Yes, all enrollments have been complied with after approval.
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kinds of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes, all the fee details mentioned on the website. All information available on the given link. https://onlinevgu.com/ Sample Fee Links: 1. Online- BCA Online BCA Brochure.pdf (onlinevgu.com) **2.** Online- BBA onlinevgu.com/wp-content/uploads/Online BBA Brochure.pdf

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		3. Online- MA Online MA-English Brochure.pdf (onlinevgu.com) Fee Link: Annexure 8.1.3
4.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners.	Yes
5.	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the HeadQuarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners	Yes, all the admission activities are directly handled by HEI and final approval done by Dy. Registrar.
6.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes, HEI will abide by rules and regulations by UGC.
7.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	

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8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment.	Yes, Please Refer Annexure 8 (a)
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in which such refund shall be made to the learner.	Yes, please refer **Link:** **refund-policy.pdf** **(onlinevgu.com)**
8. (c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources.	Not applicable UGC-DEB Guidelines are followed for Maximum Number of Seats.
8. (d)	The conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution.	Yes, please refer **For OL programmes please refer** **Annexure 8(d)-2**
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority.	Yes, specified as per UGC regulations on website.Please refer **For OL programmes please refer** **Annexure 8(d)-2**
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test.	We are following UGC and AICTE norms for admission and also provide merit based scholarships. Please refer **For OL programmes please refer** **Annexure 8(d)-2**

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8. (g)	Details of the teaching faculty, including the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other.	Yes, all the faculty members are on a regular basis. Please refer Point no 3.4 a&b
8. (h)	Pay and other emoluments payable for each category of teachers and other employees [same as 8(g)].	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution.	Information in regard to physical, academic infrastructure and other facilities are available on the given link: Build up area.pdf (cdoevgu.com)
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institutions, as the case may be, for every programme of study.	Yes, please refer **Link** https://onlinevgu.com/wp-content/uploads/2024/03/Syllabus-MBA.pdf
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions.	Yes, please refer **Annexure 8(k)**
9.	Higher Educational Institution shall publish information at **sr. no. '8'** above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes, information specified in point no. 8 is mentioned on the website.

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10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it.	The University is prohibited from directly or indirectly demanding or accepting capitation fees or donations as a condition for admission to any program of study.
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution.	No person is allowed to directly or indirectly offer or pay capitation fees or give donations, in cash or kind, as a condition for obtaining admission to any online program offered by a Higher Education Institution.
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution.	Vivekananda Global University (VGU) is not allowed to withhold any degree, diploma, certificate, or other documents deposited by a person seeking admission in order to compel them to pay fees for a program they do not intend to pursue or for facilities they do not wish to avail.
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution.	If a learner withdraws from Vivekananda Global University (VGU) after being admitted to an online program, VGU must refund the appropriate percentage of the fee deposited by the learner within the time frame specified by the Commission and mentioned in the university's prospectus.

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14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	HEI will not publish such information which misleads any learners and also not allowed to publish such information on behalf of HEI.

8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No

If No, reason thereof: No, information of all enrolled students submitted to UGC-DEB.

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Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention how the learners have been made aware about this mechanism.

VGU has proactively established both the framework and a dedicated committee to meticulously document all grievances. This comprehensive record will encompass the specifics of each complaint, its corresponding receipt date, as well as the subsequent steps taken to effectively address the matter at hand. This repository of grievances will undergo consistent updates and remain accessible for thorough scrutiny by the designated committee. Despite this meticulous setup, it is noteworthy that no complaints have been lodged during the first semester in session 2023-24.

To ensure that learners are aware of the grievance redressal mechanism, VGU communicates this information through various channels like the student handbook, on the VGU website and through regular notices etc.

GU conducts awareness campaigns to educate learners on the grievance redressal mechanism and encourage them to come forward with any grievances they may have. This can be done through orientation sessions, workshops and other interactive sessions. Following is the composition of Cell for the session 2023-24:

I.   Prof. (Dr.) Mridula Purohit, Associate Dean, FBAS- Convener .

II.   Dr. Pramod Kumar, Proctor- Member .

III.   Mr. Satish Kumar, ADSW- Member

IV.   Mr. Manish Dahiya, Hostel Warden- Member .

V.   Ms. Somya Bhardwaj, Section Officer- Member

VI.   Mr. Prasun Verma, Asst. Registrar- Member .

VII.   Mr. Deepak Bishnoi, Dy. Registrar-- Member Secretary

Link: Annexure 9.1

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
NIL	NIL

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9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations.

Also, mention details of Nodal Officers.

Vivekananda Global University (VGU) has a grievance redressal mechanism in place to address the grievances of its students. The mechanism is well-defined, transparent and accessible to all students.

Complaint handling mechanism as specified by UGC is available on website (Annexure 9.2_S.pdf)

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
Nil		

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Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year

- State of the art digital studio for development of video lectures and live sessions.
- Introduce the User-Friendly Learning Management System (LMS) Interface-Web-Based as well as convenient to operate through mobile also for accessing the learning material at any time and anywhere to promote self-paced learning.

10.2 Best Practices of the HEI

- Promotion and facilitation of the Entrepreneurial ecosystem.
- Developing towards a sustainable and a self-sufficient campus
- Feedback mechanism is placed for development of self learning material quality check of development content (**Please refer annexure 2.3**)
- Curriculum design-Learner Centric Online instructional material on outcome based education model fulfilling Industrial requirements and meeting Global Standards (**Please refer annexure 10.2**)
- Strong Learner Support System -Through the ticket system & and one to one polling at social media communications with learner support team.

10.3 Details of Job Fairs conducted by the HEI

Though Center of Distance and Online education (CDOE) has just completed three semesters of online learning in VGU but in CDOE , we are committed for the skills enhancement and career development of our learners and to attain this target, department closely work with Training and Placement cell of the university to conduct soft skills sessions and guide and assist these CDOE learners to get internship and placement assistance. This year we have conducted a mega job fair for our students on 12th May, 2024 at RIC center, Jaipur.

Sample Link: Placement of 2000 students in Mega Job Fair | जयपुर में 2 हजार स्टूडेंट्स को मिली जॉब: वीजीयू के कई स्टूडेंट को मिला 10 से 15 लाख तक सालाना पैकेज, आरआईसी में हुआ आयोजन - Jaipur News | Dainik Bhaskar

10.4 Success Stories of students of Online mode of the HEI

The first batch of the MBA program will graduate in December 2024. The CDOE department is providing opportunities for better placements. The students are satisfied with the opportunities provided to them.

10.5 Initiatives taken towards conversion of e-SLM into Regional Languages

Our University has already started the implementation of NEP-2020 in sequential phases and CDOE department is also in testing phase to develop transcript of A/V and live sessions and e-learning material in regional languages with the help of AI tools in LMS.

10.6 Number of students placed through Campus Placements

NA

10.7 Details of Alumni Cell and its activity

NA

10.8 Any other Information

Nil.

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DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.
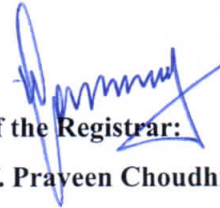
Arvind Kumar Singh

Signature of the Director:

Name: Dr. Arvind Kumar Singh

Seal:

Centre for Distance and Online Education-VGU

Date:30-08-2024

Director

Signature of the Registrar:

Name: Prof. Praveen Choudhry

Seal:

For Vivekananda Global University, Jaipur

Date:30-08-2024

Registrar

Note: Kindly take the printout of duly filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer to provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

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